Textbook Assignment: "Leadership, Supervision, and Training," chapter 1, and "Military Justice and Bearing," chapter 2.

- 1-1. Which of the following terms is interchangeable with *fundamentals* of leadership?
 - 1. Total quality leadership
 - 2. Motivational theory
 - 3. Basic principles of leadership
 - 4. Principles of supervision
- 1-2. The publications that govern the rules and regulations of a petty officer's actions are
 - 1. *U.S. Navy Regulations* and *Manual* for Courts-Martial only
 - 2. U.S. Navy Regulations and Standard Organization and Regulations of the U.S. Navy only
 - 3. U.S. Navy Regulations, Manual for Courts-Martial, and Standard Organization and Regulations of the U.S. Navy
 - 4. Military Requirements for Petty Officer Third Class
- 1-3. An effective leader should recognize that people as individuals have different values and beliefs.
 - 1. True
 - 2. False
- 1-4. Which of the following traits is/are common to all successful leaders?
 - 1. Initiative
 - 2. Dedication
 - 3. Accountability
 - 4. All of the above

- 1-5. Which of the following statements explains the relationship between followership and leadership?
 - 1. The skills used are opposites
 - 2. The skills used are not opposites
 - 3. The skills used are unrelated
 - 4. The roles are performed separately
- 1-6. When you realize you have made a wrong decision, admit your mistake, accept the responsibility, and
 - 1. criticize others for the mistake
 - 2. don't let subordinates know of your mistake
 - 3. take steps to avoid repeating the error
 - 4. do nothing else
- 1-7. You will be responsible for providing training to lower-rated personnel for which of the following reason(s)?
 - 1. They may be inexperienced
 - 2. They may be poorly trained
 - 3. Advancement enhancement
 - 4. All of the above
- 1-8. Not understanding the technical language of your rate results in which of the following problems?
 - 1. Poor communication
 - 2. Failure to advance in rate
 - 3. Misinterpretation of official publications
 - 4. All of the above

- 1-9. Human behavior is the result of attempts to satisfy certain
 - 1. wants
 - 2. ideas
 - 3. whims
 - 4. needs
- 1-10. Human behavior is classified into which of the following number of levels or groups?
 - 1. Five
 - 2. Six
 - 3. Three
 - 4. Four
- 1-11. What level of human behavior is the most important?
 - 1. Esteem
 - 2. Safety-security
 - 3. Survival
 - 4. Self-actualization
- 1-12. When dealing with people, you can NOT change which of the following human traits?
 - 1. Wants
 - 2. Thought processes
 - 3. Skills
 - 4. Emotional makeup
- 1-13. An effective leader uses personality and skill to motivate and influence people to do a job.
 - 1. True
 - 2. False
- 1-14. When you break a job down into tasks, you are performing what phase of supervision?
 - 1. Directing
 - 2. Planning and organizing
 - 3. Rewarding and disciplining
 - 4. Setting goals

- 1-15. What series of OPNAV instructions provides detailed instructions on a wide range of safety concerns?
 - 1. 4400
 - 2. 5100
 - 3. 6100
 - 4. 11200
- 1-16. In order to judge the progress of a job, which of the following basic questions must you answer before you begin the job?
 - 1. Who and what
 - 2. When and where
 - 3. How
 - 4. All of the above
- 1-17. When reporting status to a superior there are four "B's" to remember: Be on time, Be accurate, Be brief, and Be
 - 1. gone
 - 2. courteous
 - 3. formal
 - 4. forceful
- 1-18. Nominating a subordinate for Sailor of the month is an example of what type of feedback?
 - 1. Positive
 - 2. Constructive
 - 3. Good
 - 4. Praise
- 1-19. A good rule of thumb to follow when giving feedback is to correct
 - 1. openly and directly
 - 2. in public and praise in private
 - 3. in private and praise in public
 - 4. when you and the other person have time

- 1-20. If 20% of your people are causing 80% of the problems, how much of your administrative time can you expect to spend dealing with this same 20%?
 - 1. 20% to 30%
 - 2. 40% to 50%
 - 3. 60% to 70%
 - 4. 80% to 90%
- 1-21. When counseling a subordinate, which of the following is NOT a key point to remember?
 - 1. Be a good listener
 - 2. Keep the individual's problem confidential
 - 3. Help the individual grow in self-understanding
 - 4. All problems are solvable in one session
- 1-22. During counseling you allow the subordinate to determine the direction of the session. What type of counseling session is this?
 - 1. Self-directed
 - 2. Nondirected
 - 3. Undirected
 - 4. Informal directed
- 1-23. The Personnel Qualification Standard (PQS) is designed to qualify a Sailor for a specific watch station at what level?
 - 1. Minimum
 - 2. Maximum
 - 3. Intermediate
 - 4. Expert
- 1-24. Which of the following methods is used for record keeping in PQS?
 - 1. Chart only
 - 2. Computer only
 - 3. Either 1 or 2 above
 - 4. Sign-off page

- 1-25. *Values* is one of the themes used as the foundation for the *Leadership Continuum* course. Which of the following themes is/are also used as the foundation?
 - 1. Responsibility and authority
 - 2. Unity of command, Navy, and services
 - 3. Continuous improvement
 - 4. All of the above
- 1-26. When deciding on a method of teaching, which of the following factors must you consider?
 - 1. Nature of the trainee
 - 2. Subject matter
 - 3. Time limitations
 - 4. All of the above
- 1-27. Detailed information on the duties and responsibilities of a training petty officer can be found in what document?
 - 1. Standard Organization and Regulations of the U. S. Navy
 - 2. Personnel Qualification Standards Management Guide
 - 3. OPNAVINST 3500.34
 - 4. OPNAVINST 5500
- 1-28. During class discussions and directed class discussions, what method of instruction is used?
 - 1. Telling
 - 2. Lecturing
 - 3. Facilitating
 - 4. Demonstrating
- 1-29. During a class discussion, what questioning technique should be used?
 - 1. Yes or no
 - 2. Thought provoking
 - 3. Closed ended
 - 4. Intimidating

- 1-30. After instruction, when the trainee is required physically to repeat the steps in a procedure, what method of teaching should have been used by the instructor?
 - 1. Telling
 - 2. Lecturing
 - 3. Demonstrating
 - 4. Discussing
- 1-31. During a lesson summary, which of the following major aims should be met to help the trainee?
 - 1. Identification of subject matter
 - 2. Organization of subject matter
 - 3. Understanding of subject matter
 - 4. All of the above
- 1-32. An instructor by asking well-directed questions can make the difference between a dull lecture and a lively discussion.
 - 1. True
 - 2. False
- 1-33. The technique of asking questions should NOT be used to review the lesson of instruction.
 - 1. True
 - 2. False
- 1-34. A Navy command with 130 assigned personnel is required to have how many people appointed to the command training team?
 - 1. 5
 - 2. 2
 - 3. 3
 - 4. 4

- 1-35. A petty officer receives general authority from what document?
 - 1. Standard Organization and Regulations of the U.S. Navy
 - 2. U.S. Navy Regulations
 - 3. Uniform Code of Military Justice
 - 4. Letter of Appointment
- 1-36. A petty officer receives organizational authority from what document?
 - 1. Standard Organization and Regulations of the U.S. Navy
 - 2. U.S. Navy Regulations
 - 3. Uniform Code of Military Justice
 - 4. Letter of Appointment
- 1-37. Any order imposing punishment outside the framework of the *Uniform Code of Military Justice (UCMJ)* is unlawful.
 - 1. True
 - 2. False
- 1-38. A petty officer can take certain measures to correct minor infractions under which of the following articles of the *UCMJ*?
 - 1. 12
 - 2. 13
 - 3. 14
 - 4. 15
- 1-39. Extra military instruction (EMI) is classified as what type of corrective action?
 - 1. General
 - 2. Punitive
 - 3. Nonpunitive
 - 4. Physical
- 1-40. EMI can be assigned for what maximum number of hours per day?
 - 1. 1
 - 2. 2
 - 3. 3
 - 4. 4

- 1-41. The purpose of EMI is to correct a training deficiency and deprive normal liberty.
 - 1. True
 - 2. False
- 1-42. EMI can NOT be assigned and conducted on the Sabbath.
 - 1. True
 - 2. False
- 1-43. Authority to assign EMI may be delegated to which of the following lowest levels?
 - 1. E-6
 - 2. E-7
 - 3. Junior officer
 - 4. Department head
- 1-44. A privilege is a benefit provided for the convenience or enjoyment of an individual.
 - 1. True
 - 2. False
- 1-45. From the list below which is NOT an example of a privilege?
 - 1. Base parking
 - 2. Base or ship library
 - 3. Normal liberty
 - 4. Exchange of duty
- 1-46. Withholding of a privilege rests with which of the following authorities?
 - 1. The person in charge of the work center
 - 2. The person that grants the privilege
 - 3. The chief master-at-arms
 - 4. The officer of the deck

- 1-47. "Authority should be delegated to the lowest level of competence commensurate with the subordinate's assigned responsibility and capabilities" means which of the following people is accountable for the performance of a task?
 - 1. Command officer
 - 2. Division officer
 - 3. Petty officer assigning the task
 - 4. Subordinate performing the task
- 1-48. Your responsibilities as a petty officer end when you are on liberty.
 - 1. True
 - 2. False
- 1-49. When an enlisted person violates a regulation in the presence of both an officer and a petty officer, who is responsible for correcting the violator?
 - 1. Master-at-arms
 - 2. Officer
 - 3. Petty officer
 - 4. Chief petty officer
- 1-50. Except for a major offense, a person should be put on report only as a last resort.
 - 1. True
 - 2. False
- 1-51. When placing a person on report, you may orally notify the chain of command (COC).
 - 1. True
 - 2. False
- 1-52. The results of a preliminary inquiry of an alleged offense are given to which person?
 - 1. Accuser
 - 2. Executive officer
 - 3. Master-at-arms
 - 4. Command master chief

- 1-53. Under article 31 of the *UCMJ* special caution is cited for which of the following areas?
 - 1. Preservation of the accused's rights
 - 2. Right to see the results of inquiry
 - 3. Preservation of the identity of the accuser
 - 4. Communication with the accuser
- 1-54. As a member of the armed forces, you believe you have been wronged by your commanding officer. After due application to the commanding officer, you are refused redress. Under what article of the *UCMJ* may you complain to any superior officer?
 - 1. 1
 - 2. 45
 - 3. 115
 - 4. 138
- 1-55. Who decides which type of court-martial to award?
 - 1. Accuser
 - 2. Accused
 - 3. Executive officer
 - 4. Commanding officer
- 1-56. Where can you find a list of offenses that must be reported?
 - 1. Uniform Code of Military Justice
 - 2. Naval Regulations
 - 3. Ships' Organizational and Regulation Manual
 - 4. Code of Conduct
- 1-57. Hair should be tapered from the lower hairline upward by at least how many inch(es)?
 - 1. 1/2
 - 2. 3/4
 - 3. 1
 - 4. 1 1/2

- 1-58. Pens or pencils used for work may be worn exposed on the uniform.
 - 1. True
 - 2. False
- 1-59. While in uniform women may wear both a necklace and a choker.
 - 1. True
 - 2. False
- 1-60. When are sea-bag inspections required for all E-3 and below personnel?
 - 1. Annually
 - 2. Biannually
 - 3. Upon transfer
 - 4. Upon check in at a new command
- 1-61. Chevrons on rating badges worn on the pea coat of both male and female Sailors measure 3 1/4 inches wide.
 - 1. True
 - 2. False
- 1-62. How far from the front and lower edge of the collar is the collar device placed?
 - 1. 1/2 inch
 - 2. 3/4 inch
 - 3. 1 inch
 - 4. 1 1/2 inches
- 1-63. The hat device is centered on the front of the ball cap how many inch(es) above the visor?
 - 1. 1/2
 - 2. 3/4
 - 3. 1
 - 4. 1 1/4

Textbook Assignment: "Quality of Life," chapter 3, and "Career Information," chapter 4.

- 2-1. The purpose of quality of life programs is to promote effective use of human resources.
 - 1. True
 - 2. False
- 2-2. Which of the following areas are improved by the quality of life programs?
 - 1. Management
 - 2. Motivation
 - 3. Retention
 - 4. All of the above
- 2-3. The Personal Excellence Program focuses externally on our nation's schools through what grade?
 - 1. 12th
 - 2. 8th
 - 3. 6th
 - 4. 4th
- 2-4. *Personal Excellence* is the achievement of an individual's potential in which of the following areas?
 - 1. Education
 - 2. Health/fitness
 - 3. Citizenship
 - 4. All of the above
- 2-5. The Navy Skills Enhancement Program (SEP) improves achievement in what area?
 - 1. Rate knowledge
 - 2. Rate skills
 - 3. Basic competencies
 - 4. Advanced competencies

- 2-6. Foreign languages are NOT part of the education external partnership of the SEP.
 - 1. True
 - 2. False
- 2-7. The focus of the citizenship aspect of the Personal Excellence Program is on which of the following core values?
 - 1. Responsibilities
 - 2. Teamwork
 - 3. Patriotism
 - 4. All of the above
- 2-8. The collaborative effort in the Personal Excellence Partnership Program is among which of the following groups?
 - 1. Navy commands
 - 2. Public/private sector organizations
 - 3. School or youth organizations
 - 4. All of the above
- 2-9. The long-term goal of the Personal Excellence Partnership Program promotes which of the following efforts?
 - 1. Navy values
 - 2. Self-worth
 - 3. Responsible citizenship
 - 4. Both 2 and 3 above
- 2-10. Financial management is the responsibility of every Sailor.
 - 1. True
 - 2. False

- 2-11. Information on personal financial management can be found in what OPNAVINST?
 - 1. 1740.5
 - 2. 5100.1
 - 3. 5500.5
 - 4. 6100.1
- 2-12. Who set up and established the Family Support Program in 1979?
 - 1. President of the United States
 - 2. U.S. Congress
 - 3. Department of Defense
 - 4. CNO
- 2-13. The Family Support Program does NOT include which of the following services?
 - 1. Family Service Center
 - 2. Equal Opportunity Program
 - 3. Family Home Care Program
 - 4. Casualty Assistance Program
- 2-14. Family Service Centers (FSCs) are on all bases with which of the following minimum number of active-duty personnel?
 - 1. 100
 - 2. 500
 - 3. 1,000
 - 4. 1,500
- 2-15. FSCs offer programs for married Sailors ONLY.
 - 1. True
 - 2. False

- 2-16. FSC has an information and referral specialist who provides assistance and makes specific referrals for services and programs available at which of the following facilities?
 - 1. Military bases
 - 2. Civilian community agencies
 - 3. Both 1 and 2 above
 - 4. Seagoing commands
- 2-17. The subject of spousal employment is covered as part of the FSC's preventive education and enrichment program.
 - 1. True
 - 2. False
- 2-18. Short-term counseling is offered through FSC in which of the following areas?
 - 1. Personal problems
 - 2. Financial problems
 - 3. Marital problems
 - 4. All of the above
- 2-19. Who established the Family Advocacy Program (FAP)?
 - 1. President of the United States
 - 2. U.S. Congress
 - 3. Department of Defense
 - 4. Chief of Naval Operations
- 2-20. Which of the following goals are related to FAP?
 - 1. Domestic violence prevention
 - 2. Victim safety and protection
 - 3. Rehabilitative education and counseling
 - 4. All of the above

- 2-21. FAP should be informed of all alleged cases of abuse and neglect.
 - 1. True
 - 2. False
- 2-22. The Family Home Care (FHC) Program allows spouses of Navy members to provide day care for children in their homes.
 - 1. True
 - 2. False
- 2-23. NAVPERSCOM provides insurance coverage for child care providers at a nominal fee.
 - 1. True
 - 2. False
- 2-24. The nature of naval service dictates that members must be ready to deploy on short notice. Therefore, single parents and dual military couples with dependent children must provide which of the following documentation?
 - 1. Family Care Plan Certificate
 - 2. Will
 - 3. Power of attorney
 - 4. All of the above
- 2-25. The broad purpose of the Casualty Assistance Program is to offer support to the next of kin of Navy members involved in a casualty.
 - 1. True
 - 2. False
- 2-26. Officers must have a minimum of how many years of service to be a casualty assistance calls officer?
 - 1. 1
 - 2. 2
 - 3. 3
 - 4. 4

- 2-27. The objective of the Equal Opportunity (EO) Program is to promote positive command morale and quality of life and to provide an environment in which all personnel can perform to the maximum of their ability unimpeded by any institutional or individual biases based on racial, ethnic, gender, or religious stereotypes.
 - 1. True
 - 2. False
- 2-28. Equal opportunity must aim toward a Navy environment in which consideration and treatment are equal to all on the basis of individual effort, performance, conduct, diligence, and talents.
 - 1. True
 - 2. False
- 2-29. The Command Managed Equal Opportunity (CMEO) Program ensures that equal opportunity exists at the unit level. CMEO is a tool for detecting and preventing discrimination.
 - 1. True
 - 2. False
- 2-30. Final responsibility for the effectiveness of the command assessment team remains with what person?
 - 1. Commanding officer
 - 2. Executive officer
 - 3. Command Managed Equal Opportunity Officer
 - 4. Command master chief
- 2-31. Sexual harassment is NOT allowed in which of the following situations?
 - 1. On or off duty
 - 2. On base/ship
 - 3. Off base/ship
 - 4. All of the above

- 2-32. Sexual discrimination involves unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when used only as rejection of a person for a job.
 - 1. True
 - 2. False
- 2-33. Although the common application of fraternization applies to the officer-enlisted relationship, fraternization also includes improper relationships between officer members and between enlisted personnel.
 - 1. True
 - 2. False
- 2-34. Fraternization is punishable as an offense when it is prejudicial to good order and discipline or brings discredit to the naval service according to which document?
 - 1. Naval Regulations
 - 2. Ships Organizational and Regulation Manual
 - 3. Uniform Code of Military Justice
 - 4. NAVSEAINST
- 2-35. Conduct that is fraternization is excused when which, if any, of the following conditions is met?
 - 1. There is mutual agreement
 - 2. Parties are in different jobs at the same command
 - 3. Parties later get married
 - 4. None of the above
- 2-36. Which statement is the basis of the Navy's Alcohol and Drug Abuse Program (NADAP)?
 - 1. Any alcohol use will not be tolerated
 - 2. First time drug use can be excused
 - 3. Zero tolerance on and off duty, afloat and ashore
 - 4. On liberty what you do is your own business

- 2-37. Which of the following programs is the Navy's program to combat alcohol and drug abuse?
 - 1. NADSAP
 - 2. DAPA
 - 3. NDAC
 - 4. FSC
- 2-38. Which of the following responsibilities does a petty officer have in the prevention of alcohol and drug abuse?
 - 1. Inform seniors of problems regarding alcohol and drug use
 - 2. Apply common sense
 - 3. Educate personnel on the pitfalls of drugs and alcohol
 - 4. All of the above
- 2-39. The Drug and Alcohol Program
 Advisors (DAPAs) are responsible for
 advising commanding officers on the
 Navy Alcohol and Drug Safety Action
 Program; setting up command education,
 prevention, screening, and counseling
 programs; and providing aftercare,
 probationary supervision, motivational
 training, and referral services.
 - 1. True
 - 2. False
- 2-40. "Right Spirit" is a command-level campaign designed for which of the following reasons?
 - 1. Deglamorization of alcohol
 - 2. Prevention of alcohol abuse
 - 3. Intervention for treatment
 - 4. All of the above

- 2-41. Which location offers intense and comprehensive drug and alcohol rehabilitation for active duty members?
 - 1. Sick bay
 - 2. Alcohol Treatment Facilities (ATFs)
 - 3. Alcohol Rehabilitation Centers (ARCs)
 - 4. All of the above
- 2-42. What course of action should you take if you are counseling someone and feel that he/she is at risk of committing suicide?
 - 1. Analyze the person for further symptoms
 - 2. Do not leave the person and report your concern
 - 3. Comfort and reassure the person
 - 4. Nothing
- 2-43. To ensure the operational effectiveness of the Navy, every member is expected to achieve and maintain standards of physical readiness and participate in a lifestyle that promotes optimal health.
 - 1. True
 - 2. False
- 2-44. Counseling and assistance centers and residential rehabilitation centers are available to help personnel who continually fail to conform to Navy PRT standards.
 - 1. True
 - 2. False
- 2-45. To maintain physical readiness, a person should exercise at least three times a week for (a) at least how many minutes total duration and (b) how many minutes of continuous aerobic activity?
 - 1. (a) 60
- (b) 40
- 2. (a) 50
- (b) 30
- 3. (a) 40
- (b) 20
- 4. (a) 30
- (b) 25

- 2-46. Which of the following areas of physical readiness are stressed through General Military Training (GMT)?
 - 1. Healthy food choices
 - 2. Exercise
 - 3. Lifestyle changes
 - 4. All of the above
- 2-47. What is the Navy's goal for percentage of participation in stress management awareness programs?
 - 1. 75%
 - 2. 85%
 - 3. 95%
 - 4. 100%
- 2-48. Concerning back injuries (a) what percentage of all service members are affected and (b) what percentage of lost workdays are experienced annually due to back injuries?
 - 1. (a) 60% (b) 10%
 - 2. (a) 70% (b) 20%
 - 3. (a) 80% (b) 40%
 - 4. (a) 90% (b) 50%
- 2-49. The Military Cash Awards Program (MILCAP), which provides payment of cash incentives based on the amount of money saved by a suggestion, can be found in which instruction?
 - 1. CNOINST 1650.8
 - 2. NAVAIRINST 1650.8
 - 3. NAVPERINST 1650.8
 - 4. OPNAVINST 1650.8

- 2-50. The civilian housing market is the primary source of housing for military personnel. This policy was established by which of the following authorities?
 - 1. Chief of Naval Operations
 - 2. Chief of Naval Personnel
 - 3. U. S. Congress and Department of the Defense
 - 4. U. S. Congress and the President of the United States
- 2-51. Single parents in Military Family Housing (MFH) may receive authority for live-in housekeepers.
 - 1. True
 - 2. False
- 2-52. Dependents of members who die in the line of duty may keep housing without charge for 90 days from the death of the member.
 - 1. True
 - 2. False
- 2-53. Every Sailor, with the receipt of permanent change of station (PCS) orders, receives direction to check in with Housing Referral Services (HRS) before contracting for community housing.
 - 1. True
 - 2. False
- 2-54. HRS provides members with a list of units/agents on the sanction list and members may enter into contract with agents on the sanction list.
 - 1. True
 - 2. False

- 2-55. The Navy Enlisted Occupational Classification system consists of how many major subsystems?
 - 1. One
 - 2. Two
 - 3. Three
 - 4. Four
- 2-56. Which document is the official reference for Navy Enlisted Classification (NEC)?
 - 1. Enlisted Transfer Manual
 - 2. BUPERSINST
 - 3. Manual of Navy Enlisted Manpower and Personnel Classifications and Occupational Standards
 - 4. Navy Enlisted Classification System
- 2-57. What is the focus of the petty officer quality control program?
 - 1. Identify top performers
 - 2. Identify behavior deficiencies
 - 3. Monitor advancement
 - 4. Monitor school assignments
- 2-58. Which document is a reference for special programs and projects?
 - 1. Enlisted Transfer Manual
 - 2. BUPERSINST
 - 3. Manual of Navy Enlisted Manpower and Personnel Classifications and Occupational Standards
 - 4. Navy Enlisted Classification System
- 2-59. To be eligible for brig staff duty, an applicant must have served a minimum of how many months of active duty following recruit training?
 - 1. 24
 - 2. 36
 - 3. 48
 - 4. 52

- 2-60. A petty officer NOT eligible for shore duty may be selected for the U. S. Naval Ceremonial Guard.
 - 1. True
 - 2. False
- 2-61. Navy Special Warfare community personnel can carry both the DV and PJ designator.
 - 1. True
 - 2. False
- 2-62. A candidate for chief warrant officer must have how many years, if any, of college?
 - 1. None
 - 2. 2
 - 3. 3
 - 4. 4
- 2-63. The qualifications for Enlisted Surface Warfare can be found in what publication?
 - 1. Command instruction
 - 2. NAVSEA instruction
 - 3. CNO instruction
 - 4. OPNAV instruction
- 2-64. Your enlisted service record belongs to you.
 - 1. True
 - 2. False
- 2-65. On the left-hand side of the service record, the separator is entitled
 - 1. Separator
 - 2. Naval History Form
 - 3. Career Performance Data
 - 4. Certificate of Release or Discharge from Active Duty

- 2-66. The page 2 of the service record is the
 - 1. Dependency Application/Record of Emergency Data
 - 2. Naval History Form
 - 3. Enlisted Qualifications History
 - 4. Certificate of Release or Discharge from Active Duty
- 2-67. The page 4 of the service record is the
 - 1. Dependency Application/Record of Emergency Data
 - 2. Naval History Form
 - 3. Enlisted Qualifications History
 - 4. Certificate of Release or Discharge from Active Duty
- 2-68. Where in the field service record can you find a copy of all previously completed page 4s?
 - 1. Left side
 - 2. Left side under the separator
 - 3. Right side
 - 4. Right side under the separator
- 2-69. You may be recalled to active duty from the fleet reserve list without your consent.
 - 1. True
 - 2. False
- 2-70. After how many total years of service (active-duty and fleet reserve time combined) are you eligible to be transferred to the retired list?
 - 1. 15
 - 2. 20
 - 3. 25
 - 4. 30

Textbook Assignment: "Military Organization," chapter 5.

- 3-1. What article of the Constitution provides that the executive power shall be vested in a President of the United States?
 - 1. V
 - 2. II
 - 3. III
 - 4. IV
- 3-2. The President is the administrative head of what branch of the government?
 - 1. Executive
 - 2. Legislative
 - 3. Judicial
 - 4. Congressional
- 3-3. The President may order the armed forces into military action before Congress declares war.
 - 1. True
 - 2. False
- 3-4. Who heads the military chain of command within the Department of Defense?
 - 1. President
 - 2. Joint Chiefs of Staff
 - 3. Secretary of Defense
 - 4. Department of the Army
- 3-5. Who is the principal advisor to the President on defense policy?
 - 1. Joint Chiefs of Staff
 - 2. Secretary of Defense
 - 3. Commandant of the Marine Corps
 - 4. Secretary of the Navy

- 3-6. The chairman of the Joint Chiefs of Staff outranks all other officers in the armed forces.
 - 1. True
 - 2. False
- 3-7. There are a total of how many unified combatant commands?
 - 1. Nine
 - 2. Six
 - 3. Five
 - 4. Four
- 3-8. In what year was the Department of the Air Force established?
 - 1. 1947
 - 2. 1949
 - 3. 1950
 - 4. 1951
- 3-9. As part of our military team, the Army focuses on what type of operations?
 - 1. Land
 - 2. Special
 - 3. Air
 - 4. Joint
- 3-10. On what date was the United States Navy founded?
 - 1. August 7, 1798
 - 2. April 30, 1789
 - 3. July 1, 1776
 - 4. October 13, 1775

- 3-11. What office monitors and evaluates congressional proceedings and actions that effect the Department of the Navy?
 - 1. Office of Information
 - 2. Office of the General Counsel of the Navy
 - 3. Office of Program Appraisal
 - 4. Office of Legislative Affairs
- 3-12. What office provides legal services within the Department of the Navy in all areas except business and commercial law?
 - 1. Office of Program Appraisal
 - 2. Office of the General Counsel of the Navy
 - 3. Office of the Judge Advocate General
 - 4. Assistant Secretary of the Navy
- 3-13. As an Assistant Secretary of the Navy, the Comptroller of the Navy is responsible for
 - 1. financial management
 - 2. shipbuilding and logistics
 - 3. research, engineering, and systems
 - 4. manpower and reserve affairs
- 3-14. The Chief of Naval Operations is the second most senior officer in the Navy.
 - 1. True
 - 2. False
- 3-15. The Master Chief Petty Officer of the Navy is assigned to what immediate office?
 - 1. Chief of Naval Personnel
 - 2. Chief of Naval Operations
 - 3. Secretary of the Navy
 - 4. Assistant Secretary of the Navy

- 3-16. What person advises the Chief of Navy Personnel on all matters regarding enlisted members and their dependents?
 - 1. Chief of Naval Operations
 - 2. Master Chief Petty Officer of the Navy
 - 3. Secretary of the Navy
 - 4. Vice Chief of Naval Operations
- 3-17. The operating forces of the Navy are combat or combat-support oriented.
 - 1. True
 - 2. False
- 3-18. A task force (TF) is a subdivision of a fleet.
 - 1. True
 - 2. False
- 3-19. What is the Navy's primary source of immediate mobilization manpower?
 - 1. Individual Ready Reserve
 - 2. Standby Reserve
 - 3. Selected Reserve
 - 4. Retired Reserve
- 3-20. The Military Sealift Command is operated by the Navy for all armed services.
 - 1. True
 - 2. False
- 3-21. U.S. Naval Forces Europe consists only of forces assigned by the CNO or from the Atlantic Fleet.
 - 1. True
 - 2. False
- 3-22. The U. S. Naval Forces Central Command's area of responsibility includes which of the following areas?
 - 1. Mediterranean
 - 2. Middle East
 - 3. Continental United States
 - 4. South America

- 3-23. The Atlantic Fleet's area of responsibility includes which of the following areas?
 - 1. Mediterranean
 - 2. Middle East
 - 3. Cuba
 - 4. Antarctica
- 3-24. The Pacific Fleet's area of responsibility includes which of the following areas?
 - 1. Southeast Asia
 - 2. Arctic Ocean
 - 3. U.S. west coast
 - 4. Both 2 and 3 above
- 3-25. Shore commands answer directly to CNO to carry out their missions.
 - 1. True
 - 2. False
- 3-26. What command plans the amount of education and training needed by Navy personnel to meet manpower requirements?
 - 1. CHNAVPERS
 - 2. CNET
 - 3. DIRSSP
 - 4. COMNAVDOCCOM
- 3-27. What command has central authority for ship and nuclear power safety?
 - 1. COMNAVSUPSYSCOM
 - 2. COMNAVSEASYSCOM
 - 3. COMNAVFACENGCOM
 - 4. COMSPAWARSYSCOM
- 3-28. What command is responsible for research, development, test, evaluation, procurement, and logistic support in aviation-related areas?
 - 1. COMSPAWARSYSCOM
 - 2. DIRSSP
 - 3. COMNAVFACENGCOM
 - 4. COMNAVAIRSYSCOM

- 3-29. What command develops supply management policies and methods?
 - 1. DIRSSP
 - 2. COMNAVSUPSYSCOM
 - 3. COMSPAWARSYSCOM
 - 4. COMNAVDOCCOM
- 3-30. What command acquires and disposes of real estate for the Navy and manages Navy family housing?
 - 1. COMNAVSEASYSCOM
 - 2. COMNAVSUPSYSCOM
 - 3. COMNAVFACENGCOM
 - 4. COMSPAWARSYSCOM
- 3-31. What command researches, develops, tests, evaluates, and procures airborne and shipboard electronics?
 - 1. COMSPAWARSYSCOM
 - 2. COMNAVSUPSYSCOM
 - 3. COMNAVAIRSYSCOM
 - 4. COMNAVFACENGCOM
- 3-32. What command's mission is to organize, train, and equip computer and telecommunications activities?
 - 1. DIRSSP
 - 2. COMNAVDOCCOM
 - 3. COMNAVCOMTELCOM
 - 4. COMNAVMETOCCOM
- 3-33. What command's mission is to develop, produce, and support fleet ballistic missile and strategic weapon systems?
 - 1. DIRSSP
 - 2. COMNAVDOCCOM
 - 3. COMNAVSEASYSCOM
 - 4. COMSPAWARSYSCOM

- 3-34. What command's mission is to collect, interpret, and apply atmospheric and oceanic data for safety and strategic and tactical planning?
 - 1. COMNAVSEASYSCOM
 - 2. COMNAVMETOCCOM
 - 3. COMNAVFACENGCOM
 - 4. COMNAVSECGRUCOM
- 3-35. What command provides, operates, and maintains an adequate naval security group?
 - 1. ONI
 - 2. COMNAVSECGRUCOM
 - 3. CNET
 - 4. COMNAVSPACECOM
- 3-36. What command is responsible for shore-based education and training of Navy, certain Marine Corps, and other personnel?
 - 1. CHNAVPERS
 - 2. BUMED
 - 3. DIRSSP
 - 4. CNET
- 3-37. What command is responsible for the development of naval concepts and integrated naval doctrine?
 - 1. COMNAVLEGSVCCOM
 - 2. COMNAVDOCCOM
 - 3. CHNAVPERS
 - 4. BUMED
- 3-38. What command oversees DoN's intelligence and security requirements and responsibilities?
 - 1. COMNAVSECGRUCOM
 - 2. COMNAVSAFCEN
 - 3. COMNAVLEGSVCCOM
 - 4. ONI

- 3-39. What command administers the legal service program within the Navy?
 - 1. DIRSSP
 - 2. COMNAVLEGSVCCOM
 - 3. COMNAVSECGRUCOM
 - 4. COMNAVSAFCEN
- 3-40. What command provides direct space systems support to naval forces and helps prepare the naval service for larger space systems involvement?
 - 1. COMNAVSAFCEN
 - 2. COMNAVSECGRUCOM
 - 3. COMNAVSPACECOM
 - 4. ONI
- 3-41. What command enhances the war-fighting capability of the Navy and Marines by arming our Sailors, Marines, and civilians with the knowledge they need to save lives and preserve resources?
 - 1. COMNAVSAFECEN
 - 2. COMNAVSECGRUCOM
 - 3. COMNAVSPACECOM
 - 4. ONI
- 3-42. The United States Marine Corps is part of the Department of the Navy.
 - 1. True
 - 2. False
- 3-43. What is the largest government agency in the United States?
 - 1. DoD
 - 2. DoN
 - 3. USN
 - 4. CNO

- 3-44. What organization is presidentially chartered and mandated by Congress to develop ballistic and cruise missile defense systems that are capable of providing a limited defense of the United States?
 - Defense Advanced Research Projects Agency
 - 2. Ballistic Missile Defense Organization
 - 3. Defense Intelligence Organization
 - 4. Defense Information Systems Agency
- 3-45. What organization assists the military departments in their research and development efforts?
 - 1. Defense Intelligence Agency
 - 2. Defense Contract Audit Agency
 - 3. Defense Finance and Accounting Service
 - 4. Defense Advanced Research Projects Agency
- 3-46. What agency is responsible for providing an efficient and effective worldwide system for reselling groceries and household supplies?
 - 1. Defense Contract Audit Agency
 - 2. Defense Finance and Accounting Service
 - 3. Defense Commissary Agency
 - 4. Defense Logistics Agency
- 3-47. What agency is responsible for making all payments, including payroll and contracts, for DoD?
 - 1. Defense Finance and Accounting Service
 - 2. Defense Information Systems Agency
 - 3. Defense Legal Service Agency
 - 4. Defense Commissary Agency
- 3-48. The Defense Information Systems Agency is a combat support agency.
 - 1. True
 - 2. False

- 3-49. What agency provides foreign intelligence and counterintelligence support to the SECDEF and the Chairman of the Joint Chiefs of Staff?
 - 1. Defense Information Systems Agency
 - 2. Defense Threat Reduction Agency
 - 3. Defense Security Service
 - 4. Defense Intelligence Agency
- 3-50. Who serves as the director of the Defense Legal Services Agency?
 - 1. General Counsel of the DoD
 - 2. Joint Chiefs of Staff
 - 3. JAG
 - 4. SECDEF
- 3-51. The Defense Logistics Agency is NOT responsible for the acquisition of weapons for the military services.
 - 1. True
 - 2. False
- 3-52. What agency is responsible for polygraph research, education, training, and examinations?
 - 1. Defense Threat Reduction Agency
 - 2. Defense Security Service
 - 3. Defense Intelligence Agency
 - 4. Defense Legal Services
- 3-53. What agency is responsible for threat reduction to the United States and its allies from nuclear, biological, chemical, and other special weapons?
 - 1. Defense Security Agency
 - 2. Defense Intelligence Agency
 - 3. Defense Information Systems Agency
 - 4. Defense Threat Reduction Agency

Textbook Assignment: "Safety and Hazardous Materials Information for the Petty Officer," chapter 6, and "Supply Procedures," chapter 7.

- 4-1. The division safety petty officer has ultimate responsibility for safety matters within the division.
 - 1. True
 - 2. False
- 4-2. On the command level the safety council meets at what intervals?
 - 1. Monthly
 - 2. Bimonthly
 - 3. Annually
 - 4. Biannually
- 4-3. In which document would you find the basic guidelines and standardized procedures for tag-outs?
 - 1. Standard Organization and Regulations of the U.S. Navy
 - 2. Basic Military Requirements
 - 3. Hazard Communication Standard
 - 4. Hazardous Material Control and Management
- 4-4. An equipment tag-out bill provides procedures for which of the following actions?
 - 1. Prevention of improper operation of equipment in an abnormal condition
 - 2. Operation of unreliable instrument
 - 3. PMS
 - 4. All of the above

- 4-5. How many documents does the tag-out log contain?
 - 1. One
 - 2. Two
 - 3. Three
 - 4. Four
- 4-6. In a tag-out log, the front of the record sheet contains the
 - 1. record sheets that have been cleared and completed
 - 2. tag-out index and record of audits
 - 3. copy of the main instruction and other amplifying directives for administering the system
 - 4. name of the system or component, serial number of the tag-out, date/time of tag-out issue, and reason for the tag-out
- 4-7. On non-nuclear powered ships, audits for tag-outs are required at what minimum interval?
 - 1. Every 2 weeks
 - 2. Every 3 weeks
 - 3. Monthly
 - 4. Quarterly
- 4-8. Occupational Safety and Health
 Administration (OSHA) passed a regulation
 that requires all civilian and military
 employees of the federal government to
 comply with what regulation?
 - 1. Hazardous Material Control and Management
 - 2. Hazard Material and Refuse Management
 - 3. Hazard Communication Standard
 - 4. Hazardous and Toxic Material Disposal

- 4-9. To protect your rights and to ensure personnel comply with OSHA and Environmental Protection Agency (EPA) regulations, the Navy established what program?
 - 1. Hazardous Material Control and Management
 - 2. Hazard Material and Refuse Management
 - 3. Hazard Communication Standard
 - 4. Hazardous and Toxic Material Disposal
- 4-10. The Hazardous Materials Information System (HMIS) is a computerized database of which of the following items?
 - 1. Hazardous Material User's Guide (HMUG)
 - 2. *Material Safety Data Sheets (MSDSs)*
 - 3. Ship Hazardous Material List (SHML)
 - 4. Hazardous Material Afloat Program (HMAP) Management Guide
- 4-11. HMIS is distributed on CD-ROM every
 - 1. week
 - 2. 2 weeks
 - 3. month
 - 4. quarter
- 4-12. For information on cleaning solvents, refer to which of the following chapters in the *Naval Ships' Technical Manual (NSTM)*?
 - 1. 670
 - 2. 660
 - 3. 631
 - 4. 630
- 4-13. Storage areas for chlorinated-cleaning solvents should be monitored regularly by the
 - 1. command duty officer
 - 2. fire marshal
 - 3. engineer officer
 - 4. gas-free engineer

- 4-14. For enclosed storage spaces that contain chlorinated solvents, an air change is recommended every
 - 1. 1 minute
 - 2. 2 minutes
 - 3. 3 minutes
 - 5. 4 minutes
- 4-15. When handling organic-cleaning solvents, wear which of the following personal protective equipment (PPE)?
 - 1. Neoprene gloves
 - 2. Safety splash goggles
 - 3. Protective coveralls
 - 4. All of the above
- 4-16. In addition to wearing PPE for organiccleaning solvents, you must wear an oxygen breathing apparatus (OBA) and notify the gas-free engineer if vapors accumulate over how many parts per million?
 - 1. 50
 - 2. 100
 - 3. 150
 - 4. 200
- 4-17. Mission Oriented Protective Posture (MOPP) procedures used to establish levels of readiness for a chemical agent attack are flexible.
 - 1. True
 - 2. False
- 4-18. The risk of a chemical, biological, and radiological (CBR) threat can be categorized into how many levels of probability?
 - 1. One
 - 2. Two
 - 3. Three
 - 4. Four

4-19.	During what MOPP level is individual protective equipment issued?	4-24.	Items requiring special management control because the material is essential to the protection of life or is relatively		
	1. One		valuable and easily can be converted for		
	2. Two		personal use are called		
	3. Three		personal use are canea		
	4. Four		1. expendable items		
	1001		2. replacement items		
4-20.	During what MOPP level will the		3. controlled equipage		
	individual protective mask be main-		4. consumable items		
	tained in carrier and on person?				
	The second secon	4-25.	Which system is responsible for naming,		
	1. One		describing, classifying, and numbering all		
	2. Two		items carried under centralized inventory		
	3. Three		control by DoD and civil agencies of the		
	4. Four		federal government?		
4-21.	During what MOPP level will individuals		1. Federal catalog		
	don chemical protective overgarments?		2. Navy supply		
			3. Local supply		
	1. One		4. National supply		
	2. Two				
	3. Three	4-26.	Stock and control numbers used to identify		
	4. Four		and order material in the supply system are		
			known by which of the following terms?		
1 -22.	During what MOPP level will individuals				
	don their protective masks?		1. National stock numbers		
	•		2. Navy item control numbers		
	1. One		3. Local item control numbers		
	2. Two		4. All of the above		
	3. Three				
	4. Four	4-27.	A national stock number (NSN) consists		
			of a total of how many digits?		
1-23.	Which of the following periods is the		1. 9		
	maximum time a closure or fitting may		2. 11		
	be logged open?		3. 12		
			4. 13		
	1. One watch period				

1.

2.

3.4.

The national item identification number

(NIIN) identifies each item of supply used

North Atlantic Treaty Organization

by which of the following organizations?

Department of Defense

Both 1 and 2 above

United Nations

4-28.

During normal working hours

2.

12 hours

24 hours

3.

4.

4-29.	A Navy item control number (NICN) has 4-34. how many characters?			
	1. 9		of t	he
	2. 11		to i	de
	3. 12			
	4. 13		1.	N
			2.	ľ
4.20	The MICM and a for the Con Lateraly		2	-

- 4-30. The NICN code for the Cog I stock number for forms is
 - 1. LF
 - 2. LK
 - 3. LP
 - 4. LL
- 4-31. A cognizance (cog) symbol has how many alphanumeric characters?
 - 1. Five
 - 2. Two
 - 3. Three
 - 4. Four
- 4-32. The first character of a cog symbol used for material purchased by the defense stock fund and held in the Navy stock account is
 - 1. 1
 - 2. 7
 - 3. 3
 - 4. 9
- 4-33. Special material identification codes (SMICs) are assigned to certain items when their technical integrity is not important.
 - 1. True
 - 2. False

- Let's assume that you do not have a stock number for an item and cannot locate it in the allowance lists. Which of the following means may be of use to identify the item?
 - 1. Manufacturer's part number
 - 2. Nameplate
 - 3. Contractor's service bulletin
 - 4. All of the above
- 4-35. The *Management List-Navy (ML-N)* and NAVSUP P-485 provide you with information for submitting accurate and error-free requisitions.
 - 1. True
 - 2. False
- 4-36. The *ML-N* is the basic publication relating to national stock number (NSN) management data.
 - 1. True
 - 2. False
- 4-37. On the *ML-N* what information is in the column under ACTION CODE?
 - 1. A one-position alpha code that designates the type of action required by the file maintenance computer to enter/update/delete data in various cyclic or master files
 - 2. The routing identifier of the managing activity, which is a potential source of supply
 - A code indicating how and under what restrictions an item will be acquired
 - 4. A code representing the number of units of issue included in the first tie, wrap, or container in which the NSN is prepared for shipment

- 4-38. On the *ML-N* what information is in the column under REPAIRABILITY CODE?
 - A one-position alpha code that designates the type of action required by the file maintenance computer to enter/update/delete data in various cyclic or master files
 - 2. The routing identifier of the managing activity, which is a potential source of supply
 - 3. A one-position code that indicates whether or not an item is repairable
 - 4. A code representing the number of units of issue included in the first tie, wrap, or container in which the NSN is prepared for shipment
- 4-39. On the *ML-N* what information is in the column under COGNIZANCE CODE?
 - 1. A one-position alpha code that designates the type of action required by the file maintenance computer to enter/update/delete data in various cyclic or master files
 - 2. The routing identifier of the managing activity, which is a potential source of supply
 - 3. A one-position code that indicates whether or not an item is repairable
 - 4. A code designating a segment of material for management by a specific inventory manager and the funding involved
- 4-40. Because of space limitations on the *ML-N*, the length of an item name has been restricted to how many characters?
 - 1. 11
 - 2. 13
 - 3. 15
 - 4. 19

- 4-41. For definitions and explanations of the various codes used in the columns of the *ML-N*, refer to *FEDLOG*, NAVSUP P-2002.
 - 1. True
 - 2. False
- 4-42. The Afloat Shopping Guide (ASG), NAVSUP P-4400, is designed to assist fleet and Navy supply support personnel in identifying an NSN for those items of supply which do not have a part/reference number.
 - 1. True
 - 2. False
- 4-43. The *ASG* consists of how many volumes?
 - 1. Seven
 - 2. Five
 - 3. Three
 - 4. Four
- 4-44. The *Coordinated Shipboard Allowance List (COSAL)* is both a technical and a supply document.
 - 1. True
 - 2. False
- 4-45. The *COSAL* is based on equipment nomenclature data contained in the computerized Weapons System File at the Ships Parts Control Center.
 - 1. True
 - 2. False
- 4-46. Exemptions from using MILSTRIP for ordering material through the Navy supply system are listed in *Operating Procedures Manual for MILSTRIP/MILSTRAP*, NAVSUP P-437.
 - 1. True
 - 2. False

- 4-47. Which of the following forms is/are used to order material?
 - 1. DD Form 1348
 - 2. DD Form 1348-6
 - 3. DD Form 1149
 - 4. All of the above
- 4-48. NAVSUP Form 1250-1 is used for which of the following reasons?
 - 1. To improve inventory control procedures
 - 2. To report consumption under the maintenance data system (MDS)
 - 3. To procure materials and services
 - 4. All of the above
- 4-49. For non-NSN requirements, NAVSUP Form 1250-2 consolidates the information previously submitted on two forms, NAVSUP Form 1250-1 and DD Form 1348-6.
 - 1. True
 - 2. False
- 4-50. The Single Line Item Requisition System Document (Manual), DD Form 1348, should not be used to follow up, modify, cancel, or trace previously submitted requisitions.
 - 1. True
 - 2. False
- 4-51. Codes are used extensively in MILSTRIP requisitioning because there is limited space on the DD Form 1348 card. What maximum number of alphanumeric characters can be placed on the card?
 - 1. 50
 - 2. 60
 - 3. 70
 - 4. 80

- 4-52. If the NSN is not available for a repair part, what form should you use to requisition the part?
 - 1. NAVSUP Form 1250-1
 - 2. DD Form 1348
 - 3. DD Form 1348-6
 - 4. DD Form 1149
- 4-53. Message requisitions are submitted in a specified format and must convey the same data that is required on which of the following forms?
 - 1. NAVSUP Form 1250-1
 - 2. DD Form 1348 or 1348-6
 - 3. DD Form 1149
 - 4. NAVSUP Form 1250-2
- 4-54. An urgency of need designator (UND) is assigned by which activity?
 - 1. CNO
 - 2. NAVSEA
 - 3. NAVSUP
 - 4. Activity requisitioning the material
- 4-55. Which of the following letters is used in the UND to convey that the activity's ability to perform one or more of its primary missions will be impaired until the material is received?
 - 1. A
 - 2. B
 - 3. C
 - 4. D
- 4-56. Under the Uniform Material Movement and Issue Priority System (UMMIPS), what is the highest two-digit priority designator (PD)?
 - 1. 01
 - 2. 11
 - 3. 13
 - 4. 15

- 4-57. The casualty reporting (CASREP) system contains five types of reports: initial, update, correct, resubmission, and cancel.
 - 1. True
 - 2. False
- 4-58. What type of CASREP report, if any, is submitted when equipment is back in operational condition?
 - 1. Resubmission
 - 2. Correction
 - 3. Cancellation
 - 4. None

- 4-59. In most cases when any of your equipment fails, you first trace the trouble to a defective part and then prepare what document?
 - 1. DD Form 1149
 - 2. CASREP
 - 3. NAVSUP Form 1250-1 or DD Form 1348
 - 4. Message report

Textbook Assignment: "Military Responsibilities and Duties," chapter 8.

- 5-1. When is the petty officer of the watch (POOW) the primary enlisted assistant to the officer of the deck (OOD)?
 - 1. At sea
 - 2. In port
 - 3. On watch on the bridge
 - 4. On watch in battle conditions
- 5-2. For detailed information on preparing naval correspondence, you should refer to what document?
 - 1. Department of the Navy Correspondence Manual, SECNAVINST 5216.5
 - 2. Preparing, Maintaining and Submitting the Ship's Deck Log, OPNAVINST 3100.7B
 - 3. U.S. Navy Regulations
 - 4. Standard Organization and Regulations of the U.S. Navy
- 5-3. The commanding officer, officer in charge, or the person acting in either position must personally sign which of the following documents?
 - 1. Those which establish policy
 - 2. Those which make changes to the command's mission
 - 3. Those required by law or regulation
 - 4. All of the above
- 5-4. If signature authority has been delegated to the leading petty officer, which of the following documents is he/she NOT allowed to sign?
 - 1. Service record pages
 - 2. Special request chits
 - 3. DD 214
 - 4. 3M weekly schedule

- 5-5. The basic requirements for maintaining the ship's deck log are contained in which of the following documents?
 - 1. U.S. Navy Regulations
 - 2. Standard Organization and Regulations of the U.S. Navy
 - 3. Both 1 and 2 above
 - 4. Naval Ships' Technical Manual
- 5-6. At times deck logs may be used in which of the following legal actions?
 - 1. Naval courts
 - 2. Admiralty proceedings
 - 3. Civilian courts
 - 4. All of the above
- 5-7. If you make a mistake in a deck log, you must take what corrective action?
 - 1. Use white out
 - 2. Scratch out the error
 - 3. Tear out the page and rewrite the entry
 - 4. Draw a single line through the mistake
- 5-8. Deck log entries must be clear, concise, accurate, and be
 - 1. signed by the commanding officer
 - 2. typewritten
 - 3. preceded by the time of occurrence
 - 4. written in red ink
- 5-9. The overall responsibility for the deck log belongs to the
 - 1. OOD
 - 2. JOOD
 - 3. POOD
 - 4. CDO

- 5-10. To confirm that the ship's casualty alarms are operating properly, the POOW tests them during what watch?
 - 1. 0800 1200
 - 2. 1200 1600
 - 3. 1600 2000
 - 4. 2000 2400
- 5-11. Deck log entries regarding the status of the ship (moored, anchored, in dry dock, etc.), location, services being received, ships present, and senior officer present afloat (SOPA) are made during what watch?
 - 1. 2000 2400
 - 2. 1600 2000
 - 3. 1200 1600
 - 4. 0000 0400
- 5-12. What log contains information on policy changes and routine items, such as liberty call times?
 - 1. Security log
 - 2. Passdown log
 - 3. Visitor's log
 - 4. Deck log
- 5-13. The level of security of a command is determined by the
 - 1. OOD when assuming the watch
 - 2. sensitivity of different parts of the command and/or the state of prevention, such as attacks by terrorists
 - 3. population on the ship at the time
 - 4. presence of the commanding officer
- 5-14. What security force is called away by an alarm when there is an unauthorized entry by an unknown person?
 - 1. Shore Patrol
 - 2. Base police
 - 3. Security Alert Team
 - 4. Roving patrol

- 5-15. There is only one reason to surrender your weapon to an unauthorized person.
 - 1. True
 - 2. False
- 5-16. The use of deadly force is justified only under conditions of extreme necessity as a last resort when all lesser means have failed or cannot reasonably be employed and only under one or more explicit circumstances.
 - 1. True
 - 2. False
- 5-17. Which naval authority has defined the term *deadly force*?
 - 1. SECNAV
 - 2. NAVSEA
 - 3. OPNAV
 - 4. NAVPERS
- 5-18. Normally how many magazines are issued with a pistol?
 - 1. One
 - 2. Two
 - 3. Three
 - 4. Four
- 5-19. When the pistol has a lanyard attached, what must be done during exchange of the pistol to the next watch stander?
 - 1. Keep the lanyard around your neck until your relief has positive control of the pistol
 - 2. Keep the lanyard at your side so it won't get in the way
 - 3. Keep the lanyard in your hand that doesn't hold the pistol
 - 4. Detach the lanyard from the weapon during the exchange

- 5-20. When there are five rounds in a magazine, you can see the brass casing of a bullet in what opening from the bottom of the magazine?
 - 1. First
 - 2. Second
 - 3. Third
 - 4. Fourth
- 5-21. Side boys are NOT paraded on what day?
 - 1. Payday
 - 2. Saturday
 - 3. Sunday
 - 4. Any holiday
- 5-22. Side boys are NOT paraded during which of the following times?
 - 1. Between sunset and 0800
 - 2. Meal hours
 - 3. General drills
 - 4. All of the above
- 5-23. An informal visit of courtesy requiring no special ceremonies is a/an
 - 1. sight visit
 - 2. call
 - 3. look and see
 - 4. informal request
- 5-24. When a gun salute is prescribed on arrival, it is fired as the visitor approaches and is
 - 1. at the first step onto the deck
 - 2. still inside transportation
 - 3. still clear of the side
 - 4. on deck
- 5-25. When a gun salute is not prescribed on arrival and a flag or pennant is to be displayed during the visit, the flag is broken at which of the following points of the pipe?
 - 1. End
 - 2. Start
 - 3. Either 1 or 2 above
 - 4. During

- 5-26. When a visitor is ready to leave the ship, the guard presents arms; all persons on the quarterdeck salute; and ruffles and flourishes, followed by music, is sounded. What happens next?
 - 1. "Two" is sounded
 - 2. Anthem is played
 - 3. Flag or pennant is displayed
 - 4. Visitor is piped over the side
- 5-27. When a gun salute is directed upon departure, it is fired
 - 1. at the visitor's first step off the deck
 - 2. when the visitor is getting in/on transportation
 - 3. when the visitor is clear of the side
 - 4. while the visitor is still on deck
- 5-28. The POOW should notify the OOD of a change during any 1-hour period in the barometric pressure reading of a minimum of how many inches?
 - 1. 0.05
 - 2. 0.02
 - 3. 0.03
 - 4. 0.04
- 5-29. What instrument is designed to measure barometric pressure?
 - 1. Thermometer
 - 2. Aneroid barometer
 - 3. Wind vane
 - 4. U-tube manometer
- 5-30. What is the average atmospheric pressure at sea level in inches of mercury?
 - 1. 30.30
 - 2. 29.92
 - 3. 28.32
 - 4. 25.92

- 5-31. What weather condition(s) does an anemometer measure?
 - 1. Temperature and pressure
 - 2. Wind speed and direction
 - 3. Atmospheric temperature
 - 4. Speed of ocean currents
 - A. Up to 38 miles per hour
 - B. 39 to 54 miles per hour
 - C. 55 to 73 miles per hour
 - D. 74 miles per hour and above

Figure 5A

IN ANSWERING QUESTIONS 5-32 THROUGH 5-35, REFER TO FIGURE 5A. SELECT THE CORRECT WIND SPEEDS FOR EACH OF THE FOLLOWING WARNINGS.

- 5-32. Gale warning
 - 1. A
 - 2. B
 - 3. C
 - 4. D
- 5-33. Hurricane warning
 - 1. A
 - 2. B
 - 3. C
 - 4. D
- 5-34. Small craft warning
 - 1. A
 - 2. B
 - 3. C
 - 4. D
- 5-35. Storm warning with tropical winds
 - 1. A
 - 2. B
 - 3. C
 - 4. D

- 5-36. As POOW, you will be required to make sure the anchor lights and the aircraft warning lights are turned on at sunset and turned off at sunrise when the ship is in which of the following conditions?
 - 1. Moored
 - 2. Under tug support
 - 3. At sea
 - 4. Piloted through narrow waterways
- 5-37. How many minutes before sunset should the ship's anchor lights be tested?
 - 1. 60
 - 2. 30
 - 3. 20
 - 4. 15
- 5-38. The anchor lights must be visible on a clear night for how many nautical miles?
 - 1. 5
 - 2. 2
 - 3. 3
 - 4. 4
- 5-39. The anchor ball, displayed in the forward part of the ship, is what color(s)?
 - 1. Red
 - 2. Orange
 - 3. Black
 - 4. Black and white
- 5-40. Which of the following factors will determine if a PO3 is assigned as a section leader?
 - 1. Size of the command
 - 2. Number of personnel assigned to his or her duty section
 - 3. Both 1 and 2 above
 - 4. Number of the departments in the command

- 5-41. As a section leader, you report to what person after normal working hours?
 - 1. LPO
 - 2. OOD
 - 3. CDO
 - 4. Department duty officer
- 5-42. Which, if any, of the following responsibilities belong to the police petty officer?
 - 1. Apprehending violators
 - 2. Keeping the quarterdeck clear of unauthorized personnel
 - 3. Serving as court liaison
 - 4. None of the above
- 5-43. When you are assigned as a temporary master-at-arms, how long is the usual tour of duty?
 - 1. 1 month
 - 2. 3 months
 - 3. 6 months
 - 4. 12 months
- 5-44. Authority to create a shore patrol outside the continental limits of the United States has been delegated to naval area representatives by the
 - 1. President of the United States
 - 2. U.S. Congress
 - 3. SECNAV
 - 4. CNO
- 5-45. When serving on shore patrol overseas, you apprehend an unauthorized absentee who presents an orderly appearance and is obviously returning to base. You should permit the Sailor to proceed.
 - 1. True
 - 2. False
- 5-46. Shore patrol personnel should never accept concessions, such as favors or gifts.
 - 1. True
 - 2. False

- 5-47. When standing shore patrol duties, you normally have jurisdiction over military dependants (civilians) and military personnel.
 - 1. True
 - 2. False
- 5-48. Enlisted shore patrol personnel should apprehend an officer only when situations offer no alternative.
 - 1. True
 - 2. False
- 5-49. When apprehending members of the opposite sex, it is never permissible to have physical contact.
 - 1. True
 - 2. False
- 5-50. A squad at full strength normally consists of how many personnel?
 - 1. 10
 - 2. 11
 - 3. 12
 - 4. 13
- 5-51. A platoon consists of a minimum of how many squads?
 - 1. One
 - 2. Only two
 - 3. Two or more
 - 4. Only three
- 5-52. A company consists of how many platoons?
 - 1. One
 - 2. Only two
 - 3. Two or more
 - 4. Only three
- 5-53. Quick time is cadence at how many steps per minute?
 - 1. 30
 - 2. 60
 - 3. 120
 - 4. 240

5-54.	Slow time is cadence at how many steps per minute?	5-56.	For back step, at the command BACKWARD MARCH, take steps straight to the rear in what length of step in inches?
	1. 15		what length of step in menes.

- 1. 15
- 2. 20
- 3. 25
- 30 4.

- 5-55. For quick time, at the command MARCH, step off smartly with the left foot and continue the march in steps of what length in inches?
 - 25 1.

2.

3. 4. 120

30

60

- 2. 30
- 3. 35
- 4. 40

- For a column right, on the command column 5-57. right, MARCH, what pivot angle is taken to the right?
 - 1. 45 degrees
 - 2. 50 degrees
 - 3. 65 degrees
 - 4. 90 degrees